

Numab Therapeutics AG is an expanding, clinical stage Swiss biotech company based in Wädenswil, canton Zürich. The company is focused on the discovery and development of innovative, antibody fragment-based therapeutics with a focus on immuno-oncology. With our breakthrough antibody-discovery and multi-specifics engineering platform, we engage in proprietary projects as well as collaborative research on behalf of partners in the pharmaceutical industry.

To oversee and take responsibility for Numab's legal affairs and to ensure compliance with internal processes and local legal requirements, we are looking for an ambitious and qualified individual as

Legal Counsel 100%

In this position you will report to the Chief Executive Officer and you will be responsible for overseeing and coordinating legal-related matters and compliance of the Swiss and US entity of Numab. As Numab progresses its pipeline of proprietary products and strongly expands its business in both Switzerland as well as the US, the Legal Counsel will liaise with internal and external stakeholders to provide high quality legal advice and will be involved in the negotiation, assessment and drafting of contracts and license agreements.

Your Responsibilities

- Taking responsibility for the company's legal & compliance function, and provide professional, pro-active advice and support to the board of directors, senior management and staff on a wide range of commercial and strategic legal issues in an international environment
- Drafting, negotiating and reviewing a wide variety of legal documents and contracts, including relevant standards, templates and policies
- Support the Board and senior management regarding risk topics; risk assessment of contracts and projects
- Ensuring compliance with the legal and governance framework under Swiss jurisdiction and liaise with our out-side counsel for our US entity
- Responsible for, and provide end-to-end advice on, corporate governance, corporate housekeeping and contract management
- Develop, guide and train business leaders and relevant personnel group-wide on all relevant Legal & Compliance matters
- Select, instruct and monitor external lawyers and other consultant ensuring compliance of corporate practices and procedures with Swiss law (and US law for our US entity)
- Serving as secretary of the board and actively support conducting and documenting the meetings
- Support in negotiations of various legal agreements and licensing contracts

Ideal candidates will have

- Law degree from a continental European university and bar exam; LL.M., MBA or similar degrees would be a plus
- At least 5 years Swiss Legal & Compliance experience gained in-house at an international pharma or other industry group, or a renowned, international law firm advising pharma or other industry clients
- Working knowledge in the pharmaceutical industry will be an advantage
- Ability to analyze business requirements from a Legal & Compliance perspective and transform these into actions and guidelines
- Experience in planning and executing capital market and stock exchange transactions as well as complex licensing agreements

- Versed in corporate law
- Experience in industrial-related legal & compliance trainings for management and staff
- Past involvement in the transformation/evolution of dynamically growing businesses would be a plus
- High personal integrity, distinctly entrepreneurial approach, used to work with confidential information
- Committed to avoid any reputation risks from a legal & compliance perspective
- Able to communicate and present in a clear and concise manner (orally and in writing)
- Down-to-earth character, solution-driven, goal-oriented and assertive with a diplomatic flair
- Proactive with a hands-on approach and a positive „can do“-attitude
- Analytical and organizational skills; ability to handle various complex projects efficiently and simultaneously
- High level of integrity, attention to detail and the ability to work independently while staying collaborative
- Business proficient in English as well as strong IT and organizational skills

Are you looking for an inspiring, entrepreneurial atmosphere and want to be part of a dynamic team where your contributions are both essential and valued? We are looking for skilled people who are eager to make an impact. We are offering a permanent position in an innovative environment as well as a competitive compensation package including a participation in the company.

We are looking forward to receiving your application with reference number NB066 to hr@numab.com.