

Numab Therapeutics AG is an evolving, innovative Swiss biotech company based in Wädenswil. The company is focused on the discovery and development of innovative, antibody fragment-based therapeutics. With our breakthrough antibody-discovery and multi-specifics engineering platform, we engage in proprietary projects as well as collaborative research on behalf of partners in the pharmaceutical industry.

To maintain and develop Numab's Quality Management System and to ensure adherence to internal processes and regulatory requirements, we are looking for a

Quality Assurance Specialist 60 - 100% (m/f)

In this position you will report to the Chief Operating Officer and you will be responsible for managing and administrating all quality-related processes to safeguard regulatory compliance as Numab enters clinical development with novel antibody fragment-based immuno-oncology therapies. This role principally contributes to upholding the organization's commitment to quality and compliance on a corporate level and specifically in our drug development and discovery collaborations with partners.

Your Responsibilities

- Maintain the established quality management system and oversee the implementation of additional enhancements
- Work with subject matter experts on drafting, implementation and life cycle management of SOPs and Policies
- Conduct and document employee trainings as part of document deployment and periodic in-house trainings
- Monitor and assure compliance to corporate policies and regulatory requirements
- Function as process owner for the corporate records management

Ideal candidates will have

- Degree in the life sciences or completed apprenticeship in a related-discipline
- Minimum of 2 years relevant experience in biotech or pharmaceutical industry, ideally in a regulated environment
- Comprehensive understanding of drug development
- Strong communication skills to address internal and external stakeholders of across different levels
- Self-motivated team-player that is also comfortable to work independently
- Attention to detail and able to execute tasks according to rigorous timelines
- Fluency in English as well as strong IT and organizational skills

Are you looking for an inspiring, entrepreneurial atmosphere and want to be part of a dynamic team where your contributions are both essential and valued? We are looking for skilled people who are eager to make an impact. We are offering a permanent position in an innovative environment as well as a competitive compensation package including a participation in the company.

We are looking forward to receiving your application with reference number NB041 to hr@numab.com.